

Date of meeting **Tuesday, 18th December, 2012**

Time **7.00 pm**

Venue **Committee Room 1. Civic Offices, Merrial Street,
Newcastle-under-Lyme, Staffs ST5 2AG**

Contact **Julia Cleary ext 2227**

Member Development Panel

AGENDA

PART 1– OPEN AGENDA

- 1 Apologies**
- 2 DECLARATIONS OF INTEREST**
To receive Declarations of Interest from Members on items included in this agenda
- 3 MINUTES OF A PREVIOUS MEETING** **(Pages 1 - 6)**
To consider the minutes of the previous meeting held on 25 September 2012.
- 4 COURIER SERVICE**
To discuss the courier service. The Council's Customer Support Manager will be in attendance to answer queries.
- 5 UPDATE FROM ICT OPERATIONS AND DEVELOPMENT MANAGER**
To receive an update from the ICT Operations and Development Manager.
- 6 Chairman's Update**
- 7 UPDATE REGARDING MEDIA TRAINING**
To receive an update from the Council's Head of Communications regarding the media training that took place on 29 October 2012 and to consider whether there is a need for another session to be conducted.
- 8 Update on Localism/LAPS Training**
- 9 WHAT IS A MEMBER?**
To consider what constitutes being a Member of the Council.
- 10 URGENT BUSINESS**

To consider any business which is urgent within the meaning of Section 100B(4) of the Local Government Act 1972

Members: Councillors Boden, Miss Cooper, Jones, Kearon, Loades, Miss Olszewski, White and Williams

'Members of the Council: If you identify any personal training / development requirements from the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Committee Clerk at the close of the meeting'

Officers will be in attendance prior to the meeting for informal discussions on agenda items.